

OFFICE OF THE MAYNAGURI MUNICIPALITY



ESTD : 2021

P.O.- MAYNAGURI :: DIST.- JALPAIGURI

Phone No. : 03561-256695

E-mail : maynagurimunicipality2021@gmail.com

Memo No.: 1987/MNM/2025

Dated: 13.11.2025

NOTICE INVITING TENDER

NIT No. - WBMAD/Tender/12/of EO/APAS/MNM/JAL/2025-26

Sealed Tenders are hereby invited by the Executive Officer, Maynaguri Municipality for the following listed work within Maynaguri Municipality from eligible and resourceful Companies/Firms/Contractors having sufficient credential and financial capability for execution of works as depicted here under for participating in the tender.

Table-1 :-

Sl. No.	Name of the work	Place of work	Estimated amount put to tender including GST & Cess (in Rs.)	Earnest Money @ 2%(in Rs.) in the form of Demand Draft/ Banker's Cheque	Fund	Time for completion of work(in days)
1	Construction of C.C Road from Bhajan Sikdar house to Sibumohanta in Ward No.-11, in Booth No/Polling Station No.-16/97 within Maynaguri Municipality.	Maynaguri Municipality	57,337.51	1147.00	APAS	30 days
2	Construction of C.C Road from Raju Singh house to Ranjit Thakur in Ward No.-11, in Booth No/Polling Station No.-16/97 within Maynaguri Municipality.	Maynaguri Municipality	70,663.22	1413.00	APAS	30 days
3	Construction of C.C Road from Khagen Roy house to Manteswar Roy in Ward No.-11, in Booth No/Polling Station No.-16/97 within Maynaguri Municipality.	Maynaguri Municipality	74,909.99	1498.00	APAS	30 days
4	Construction of boundary wall at Battala Gram than near Bhaktar bari with Tube Well under Part No- 16/97 of Maynaguri Municipality, Dist. Jalpaiguri.	Maynaguri Municipality	74,405.12	1488.00	APAS	30 days

Sl. No.	Name of the work	Place of work	Estimated amount put to tender including GST & Cess (in Rs.)	Earnest Money @ 2%(in Rs.) in the form of Demand Draft/ Banker's Cheque	Fund	Time for completion of work(in days)
5	Construction of Cover Slab near house of Radhaballab Adhikary in Ward No -11, Booth No/PS No-16/97 within Maynaguri Municipality.	Maynaguri Municipality	32,480.53	650.00	APAS	30 days
6	Construction of C.C Road from H/O Subhas Roy to H/O Rahul Munda in Ward No.-8, in Booth No/Polling Station No.-152 within Maynaguri Municipality.	Maynaguri Municipality	79,063.75	1581.00	APAS	30 days
7	Repairing of C.C Road from Main road to H/O Sajal Chakraborty via Bablu Chakraborty in Ward No.-8, in Booth No/Polling Station No.- 152 within Maynaguri Municipality.	Maynaguri Municipality	64,681.43	1294.00	APAS	30 days
8	Repairing of CC Drain of Banik Gali in Ward No -08, Booth No-16/152 within Maynaguri Municipality.	Maynaguri Municipality	39,181.47	784.00	APAS	30 days
9	Repairing of Culvert near H/O Babu Sona in Ward No-8, Booth No-16/152 within Maynaguri Municipality.	Maynaguri Municipality	10,897.23	218.00	APAS	30 days
10	Construction of PCC road with cross drainage work from the house of Haridayal Roy to the house of Kamal Saha in Ward No. 07 within Maynaguri Municipality.	Maynaguri Municipality	93,912.92	1878.00	APAS	30 days
11	Construction of RBM Road from the house of Papan Deka to the house of Arun Kr Sarkar in Ward No.-7 within Maynaguri Municipality.	Maynaguri Municipality	30,931.60	619.00	APAS	30 days
12	Repairing of PCC Road from Sukanta More to H/O Gajen Roy in Ward No.- 7, Polling Station/Booth-144 within Maynaguri Municipality.	Maynaguri Municipality	71,473.66	1429.00	APAS	30 days

Table-2 :- Date and Time Schedule:		
Sl. No	Particulars	Date & Time
(i)	Date & Time for Published Tender:	13.11.2025 From 12:00 PM
(ii)	Last Date & Time for receiving application for Tender documents:	20.11.2025 Upto 12:00 PM
(iii)	Last Date & Time for issuing tender documents:	21.11.2025 Upto 17:00 PM
(iv)	Last Date & Time for dropping of tender documents:	25.11.2025 Upto 12:00 PM
(v)	Date & Time for opening of Sealed Tender:	25.11.2025 After 02:00 PM

Table-3 :-

Eligibility Criteria & Documents to be produced in support of Credential for tender Part-I (Prequalification Documents):	<p>i) Having experience and technical acumen in Executing, Construction & Completion of similar nature of work with a work value not below 40% of the estimated amount put to tender in a single contract during last 5(five) financial years in any Government Department/Board/Semi- Govt./Corporation/Statutory Authority/Undertaking etc (copies of Completion certificate need to be furnished) Work order, price schedule & payment certificate issued by the competent authority shall have to be furnished in support if required during scrutiny of technical Bid.</p> <p>ii) Having valid GST registration certificate and valid Professional Tax Challan/ PTCC.</p> <p>iii) Having valid PAN Card and Income tax return F-Y (2022-2023)(2023-2024)(2024-2025) Particulars of ownership/partnership or Board of Directors pertaining to the</p> <p>iv) Organization/Company/Firm.</p> <p>v) Having up to date Trade Permission/ License.</p> <p>vi) Other certificates if any. (Self-attested Copies of all above mentioned documents shall have to be submit with original documents) All documents in original to be produced in due course of time as & when asked by the TIA for verification purpose.</p>	
Tender Documents:	<p>A full set of Tender documents consists of 2 Parts. The Tender documents will be issued by the undersigned to the eligible contractors on the date and time as mentioned in Table-2</p> <p>PART I: - Tender Form i.e. WB Form 2911 with copy of NIT</p> <p>PART II: - Containing the Price Schedule.</p>	
Earnest Money:-	<p>The Earnest Money (2% of estimated amount put to tender), as specified in Table-1 shall be remitted by the Contractor to be deposited with the Tender Form in the form of Demand Draft / Banker's Cheque in favour of "The Chairman, Maynaguri Municipality" payable at Maynaguri. The date of such EMD should be after date of NIT.</p>	
Payment Authority:-	<p>The Executive Officer, Maynaguri Municipality.</p>	
	<p>All usual deductions for taxes as applicable i.e. GST, IT, and Labour welfare cess etc. as applicable will be made from the bills time to time. Additional Security Deposit @ 1% (one percent) will be deducted from each and every running bill. The amount of such 3% (three percent) of Security Deposit (Initial 2% EM + additional 1%) will be refunded without any interest only as mentioned below.</p>	
	<p>Defect Liability Period:-</p>	
	a.	For work with three months Defect Liability Period:

	i)	Full security deposit shall be refunded to the contractor on expiry of three months from the actual date of completion of the work.
	b.	For work with one year Defect Liability Period:
	i)	Full security deposit shall be refunded to the contractor on expiry of one year from the actual date of completion of the work.
	c.	For work with three years Defect Liability Period:
	i)	30% of the security deposit shall be refunded to the contractor on expiry of two years from the actual date of completion of the work;
	ii)	The balance 70 % of the security deposit shall be refunded to the contractor on expiry of three years from the actual date of completion of the work;
	d.	For work with five years Defect Liability Period:
	i)	No security deposit shall be refunded to the contractor for 1st 3 years from the actual date of completion of the work;
	ii)	30% of the security deposit shall be refunded to the contractor on expiry of four years from the actual date of completion of the work;
	iii)	The balance 70 % of the security deposit shall be refunded to the contractor on expiry of five years from the actual date of completion of the work
Security Deposit & othertaxes:- (G.O.No- 5784-PW/L&A/2M-175/2017 date. 12.09.17)	Explanation :- The word 'work' means and includes road work, bridge work, building work, sanitary and plumbing work,electrical work and/or any other work contemplated within the scope and ambit of this contract. For	
	i)	The work of patch repair or patch maintenance in nature or a combination thereof, the Defect Liability Period of the work shall be three months from the actual date of completion of the work
	ii)	Thorough Bituminous Surfacing work with bituminous thickness less than 40 mm, Repair & Rehabilitation of any road / bridge / culvert / building / Sanitary & Plumbing work, the Defect Liability Period of the work shall be one year from the actual date of completion of the work;
	iii)	Construction of new building / new bridge / new culvert, Reconstruction of building / bridge / culvert including construction of approach roads for bridge / culvert, Construction of rigid pavement, Reconstruction of rigid pavement, Construction of new flexible pavement covered by mastic work which has been designed for a period of 5 years or more, Widening and strengthening of flexible pavement covered by mastic work which has been designed for a period of 5 years or more, Improvement of riding quality / Strengthening of flexible pavement covered by mastic work which has been designed for a period of 5 years or more, the Defect Liability Period of the work shall be five years from the actual date of completion of the work.
	iv)	Construction of new building / new bridge / new culvert, Reconstruction of building / bridge / culvert including construction of approach roads for bridge / culvert, Construction of rigid pavement, Reconstruction of rigid pavement, Construction of new flexible pavement covered by mastic work which has been designed for a period of 5 years or more, Widening and strengthening of flexible pavement covered by mastic work which has been designed for a period of 5 years or more, Improvement of riding quality / Strengthening of flexible pavement covered by mastic work which has been designed for a period of 5 years or more, the Defect Liability Period of the work shall be five years from the actual date of completion of the work.
	<u>Additional Performance Security</u> @ 10% of the tendered amount in the form of Bank Guarantee from a Scheduled Bank, valid up to the date of completion of work, shall be obtained from the successful bidder, if the accepted bid value is 80% or less than the estimated amount put to tender. If the bidder fails to submit Additional Performance Security within 7 (seven) working days from the date of LoA or the time period as approved by the Tender inviting Authority, his Earnest Money will be forfeited.If the bidder fails to complete the works successfully, the Additional Performance Security along with Security Deposit lying with the Government shall be forfeited at any time during the pendency of contract period as per relevant Clauses of the Contract. Necessary provisions regarding deductions of Security Deposit from the progressive bills of the Contractor as per relevant clauses of the contract will in no way be affected/ altered by this Additional Performance Security.	
Acceptance / Rejection of Tender:	The TIA will accept the tender. He / She does not bind himself/herself to accept otherwise the lowest tender and reserves to himself/herself the right to reject any or all of the tenders received without assigning any reason thereof.	

Scope of the works:- As per Price Schedule.

Other terms & conditions if any:-

1. Successful bidder can collect hard copy for respective work from the Municipal office, at the time of formal agreement.
2. All taxes will be deducted as per order of Govt. of West Bengal time to time.
3. Successful agency shall have to execute a formal agreement in the Revised West Bengal Form No-2911 (As per memo no-1005/MA/C-10/Misc-14/2018 dated 11/11/2019).
4. Among all the workers engaged with the firm, those who will be working at the site of the said tender must be use safety measures. If any casualty occurs then the total responsibility will go to the contractors end.

Instructions/guidance:

1. Eligibility for participation:

Contractors, Registered Engineers Co-operative Societies, Consortiums and Partnership firms registered with the State Government and contractors of equivalent Grade / Class registered with Central Government / MES / Railways for execution of civil works are eligible to participate.

2. Submission of Tender Documents:

Tenders are to be submitted in a sealed in the tender box, which will be kept in the officechamber of the undersigned on the scheduled date and time as mentioned.

For any typographical mistake in case of Unit, Rate, Quantity, Amount, any type of nomenclature in items of Works / item itself including description etc. whatsoever as stated in BOQ, that can't be claimed during agreementor so. In that case sanctioned estimate will be binding criteria.

**Executive Officer,
Maynaguri Municipality**

Memo No.: 1987/MNM/2025

Date: 13.11.2025

Copy Forwarded for information and for wide circulation to:

1. The District Magistrate, Jalpaiguri.
2. The SDO, Sadar, Jalpaiguri.
3. The Finance Officer, Maynaguri Municipality.
4. All Councillors, Maynaguri Municipality.
5. The Executive Engineer, MED, Jalpaiguri Division.
6. Office Notice Board.

**Executive Officer,
Maynaguri Municipality**

APPLICATION FORM FOR TENDER

To: The Executive Officer,
Maynaguri Municipality.

NIT No: - WBMAD/Tender/12/of EO/APAS/MNM/IAL/2025-26

Serial No of Work applied for:

Name of work:

Amount put to tender: `

Dear Sir,

Having examined the Statutory, Non statutory & NIT documents, I/we hereby like to state that I/we will fully accept all your conditions and offer to execute the works as per NIT no and Serial no stated above. We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this _____ day of _____ 201____

Full name of applicant: _____

Signature: _____

In the capacity of: _____

Duly authorized to sign bids

For & on behalf of (Name of Firm): _____

(In block capitals or
typed)

Office address:

Telephone no(s)(office): _____

Mobile No: _____

Fax No: _____

E mail ID: _____

